**Holy Trinity Normanton Le Heath**

**Covid 19 Risk Assessment**

**June 2020**

| Hazard |  | Risk | Control measure | Revised risk  |
| --- | --- | --- | --- | --- |
| **Appropriate social distancing**  |  |  |  |  |
| Main door | Parishioners not being able to adhere to appropriate social distance measures on entering church | High | Appropriate social distance signs to be placed on outer porch door and floor tiles.Pump action hand sanitiser to be placed by door for use on entry and exit  | Low |
| Layout and distance between Pews | Less than 2m distance between pews | High | Congregation to sit in alternate pews, 2m apart unless in same household | Low |
|  | Parishioner being less than 2m when arriving and leaving church | High | To have a 1 way system for pews on right hand side of churchCentre pews to be accessed from the left hand side | Low |
| Refreshments  | Tea/coffee toast served at Family Service  | High | No refreshments to be provided at services  | Low |
| Holy Communion  | Less than 2m distance from clergy and parishioner  | High  | Clergy to adhere to Diocese guidanceClergy to wear a face mask during communionTo use communion wafers |  |
| **Risk of infection from person to person**  |  |  |  |  |
| Lack of ventilation |  | High | Main door to be left open during serviceChurch windows to be opened | Low |
| Parishioners offering each other ‘The Sign of the peace’ | Less than 2m distance  | High | Namaste to be used as an alternative | Low |
| **Use of shared resources that can result in indirect transmission**  |  |  |  |  |
| Risk of cross infection if parishioners place hands on pews, handle sound system etc  | Risk of cross infection from handling  | High | Any areas- pews/handles/sound system to be wiped down with a suitable anti bacterial solution after the service  | Low |
| Use of hymn/communion books | Risk of cross infection from handling  | High | No hymns to be sung Hymn numbers not to be usedEach parishioner to be given a Communion Service Book to keep at home Main bible to not be used | Low |
| Risk of cross infection when handling brass ware when setting up service  | Risk of cross infection from handling  | High | Gloves and sanitiser to be used | Low |
| Collection plate | Risk of cross infection from handling  | High | Collection plate to be left at the back of the church  | Low |
| Risk of handling collection money | Risk of cross infection from handling  | High | Collection to not be counted in church but bagged and left for 72 hours before counting | Low |
| Caring and sharing  | Risk of cross infection from handling  | High | To be temporarily suspended  | Low |
| Water tap | Risk of cross infection from handling  | High | Gloves and sanitiser to be usedNotice to be left by water tap promoting need to wear gloves when using | Low |
| **Emotional distress including anxiety**  |  |  |  |  |
|  | Risk that parishioner may have been emotionally affected during the Covid period that become distressed during service  | Med | Clergy and parishioners to be advised to support verbally but to maintain the recommended appropriate social distance  | Low |
| **Emergeny situation**  |  |  |  |  |
|  | Risk that parishioner may become unwell in churchFire | MediumMedium  |  Access to a phone to contact 999 or 111 for urgent medical supportA set of PPE incl, gloves, apron and visor to be stored in the church Up to date church risk assessment Log to be maintained of who attended service for Track & TraceFollow normal fire evacuation procedure | LowLow |
| Spread of virus due to lack of cleaning  |  |  |  |  |
|  |  | Medium | All areas that have been handled during service will be cleaned at end with suitable bacterial product.Cleaning rota to be maintained but avoiding M-W so 72 hrs post serviceChurch not open for individual prayer | Low |
|  | Infection after known exposure to someone with Coronavirus symptoms | High | If possible close the church building for 72 hours with no access permitted.If 72-hour quarantine is not possible then follow Public Health England guidance on cleaning in non-healthcare settings.If the building has been quarantined for 72 hours, then carry out cleaning as per the normal advice on cleaning. | Medium |